

Employment Announcement: Reference Department

Marion Public Library is seeking an energetic and enthusiastic person to fill a position in Reference Services. This permanent part-time position averages 15.5 hours per week.

Description: We are looking for someone who is committed to providing courteous, efficient, and friendly library service to persons of all ages and personalities. Basic computer and customer service experience required. Some college preferred. Must be willing to seek certification (LC 5 or LC 6) to be completed in three years. Creativity and flexibility are desired. This staff will be required to cross train in other library departments. Social media expertise is a plus. Evening and weekend hours as schedule requires. Criminal background check necessary.

To apply: Applications available at the Library Office or at the Reference desk, Monday through Friday, 9 a.m. to 4 p.m., or ask for an application by email.

Submit completed application, resume, and names of employment and personal references including addresses and phone numbers to Mary Eckerle

By mail: Marion Public Library, 600 South Washington St., Marion, Indiana 46953

By email: meckerle@marion.lib.in.us

Opens: Immediately

Closes: Friday, June 25 at 5 p.m.